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| **Agenda**  Board of | | Meeting number: Date:  Time: From: To:  Location: | | | |
| Item | | | | Status | Presented By |
| **Administrative** | | | | | |
| 1. | Board-alone time | | |  | Chair |
| 2. | Welcome, karakia, | | |  | Chair |
| 3. | Conflicts of interest register | | |  | Chair |
| 4. | Minutes of the last meeting | | |  | Chair |
| 5. | Matters arising from last meeting | | |  | Chair |
| **Reporting** | | | | | |
| Management report | | | | | |
| Financial report | | | | | |
| Health and safety report | | | |  |  |
| **Key topics that need board approval** | | | | | |
|  | Vote: Yes / No / Abstain | | |  |  |
|  |  | | |  |  |
|  |  | | |  |  |
|  |  | | |  |  |
| **Board Discussion Papers** | | | | | |
| Funding opportunities | | | |  |  |
| Sponsorship opportunities | | | |  |  |
| Any general business | | | |  |  |
| **In Closing** | | | | | |
| Review of meeting | | | |  | All |
| Last question of the day | | | |  |  |
| **Next meeting** | | | Meeting number: Date:  Time: From: To:  Location: | | |